

Welcome to the CFI84 PTSA Meeting!



- We're glad you're here!
- We will begin promptly at 6:05pm.
- If you're joining on Microsoft Teams, please ensure your name is displayed. All attendees will be muted.
- If you're in-person, please introduce yourself to someone you do not know.
- If you are unfamiliar with our Essential Agreements & Procedural Norms, please review them now via the link in the chat.

Meeting called to order at 6:05pm.

In-Person: Lindsay Shaw, Ashley Reiff, Nicole Thurston, Punam Lively

Virtual: Alex Hamm, Katherine Castro

To be a voting PTSA member,
please pay your PTSA dues.



Scan to pay dues.

CFI84 PTSA Meeting Agenda



- Welcome
- Essential Agreements & Procedural Norms
- April 2026 Minutes Approval
- Funding Request - Voting on Classroom Gift Cards
- Principal Miller's Report
- Committees & Coordinator Updates
- Upcoming events & Volunteer opportunities
- Motion to Adjourn

Essential Agreements & Procedural Norms

Your continued presence at this meeting affirms your commitment to adhere to these Agreements & Norms.



Essential Agreements Mapped To...	Procedural Norms
Transparency & Responsiveness: We want to be transparent in our norms and work, and responsive to all questions and comments.	*Minutes will be taken in line with nonprofit norms and shared in a timely manner with the entire school community. *An anonymous feedback survey will be offered after every meeting. *Questions not answered in the meeting and placed in the Chat, or sent in the survey, will be responded to in a timely manner. *Questions that address topics over which we have no decision-making power or control will be directed to the appropriate parties.
Trustworthiness: We want our meetings to be a safe space where everyone feels free to share.	*Voting will be anonymous. We'll use Microsoft Teams while virtual. *Comments made by someone other than yourself may not be used outside this space. *Comments and questions may only include your own voice.
Inclusivity: We want to be an organization that is designed with the inclusion of all people in mind. We shall do our best to break down all barriers to inclusion.	*When presenting or sharing, speak as if your audience is completely new to the topic at hand. We have new parents and staff join our meetings all the time. *Committees will remain open to new members.
Respect: We want to be respectful of ideas that are shared and the people who share them. Disagreement is okay, but we can disagree while adhering to the agreements and norms we have established as a group.	*Name-calling, bullying and harassment will not be tolerated at Board or Committee meetings. A reminder to our commitment to adhere to these norms will be given. If the behavior continues, the offending individual may be muted and/or removed from the current and future meetings.
Commitment to the Work: We want our Board and Committee meetings to be efficient and effective.	*We will reaffirm our adherence to these Agreements & Norms at the beginning of every meeting. *We will begin and end on time. Those who join late will be admitted and private messaged the Agreements & Norms. If you choose to stay, you are agreeing to adhere to them. *The CF184 PTSA, and its committees/coordinators, have specific scopes of work. All officers, chairs, coordinators, members and volunteers who choose to engage in the work agree to support its implementation. Anyone working against the work may be removed or barred from meetings, emails, etc.

April 20th, 2026 Minutes Approval



- Discussion: (to review go to <https://www.cfi84ptsa.org/>)
- Motion To Approve:
 - Kindly please say your name allowed for the minutes record, virtual attendees please vote via the chat and linked forms*
- 1st: Lindsay Shaw
- 2nd: Ashley Reiff
- Vote: 3/3 Yes 0/0 No



Remember that only PTSA members may vote.

Yes: 3/3
No: 0/0

Treasurer Report



Beginning Balance	\$64,107
+Bridge the Gap	40,178
+Parent Parties and UPP	32,261
+Silent Auction	19,004
-Bridge the Gap	(40,178)
-PTSA Match	(30,000)
Outstanding Checks	<u>(1,900)</u>

Net Checking Acct Balance \$ 83,472

**All numbers approximate. Some additional BTG and UPP funds still being reconciled*

Blair Bellamy

- We started with \$64,000.
- The \$40,000 from Bridge the Gap and the other big funds are the Ultimate Parent Party and silent action, which came in around \$50,000 and is what we expected.
- The \$30,000 PTSA match is the match that we will provide.
- The outstanding checks are for normal course of business.
- We expect that we will have another \$5,000-\$6,000 of expenses for the year

Treasurer Report

Motion to Approve



- Discussion:
- Motion To Approve:
 - 1st: Stephanie Butcher
 - 2nd: Ashley Reiff
 - Vote: 6 Yes 0 No

Remember that only PTSA members may vote.

Yes: 6/6

No: 0/0

Funding Request- Classroom Supplies Gift Cards:



- Each year we budget \$300/classroom for supplies (est. \$8,100)
- Teachers have requested to receive these funds before the start of the year to prepare their classroom
- Due to timing of annual budget and voting, this has not been approved until September, after the start of the school year.
- We would like to vote to approve this cost now so that we can provide funds before school starts.

Voting on classroom supplies now so the teachers can have it before school starts. Most teachers spend money over the summer to get the classroom set up. Many teachers don't have the money to spend and then wait to be reimbursed.

Classroom Supply Gift Cards Vote:



Motion to Approve

- Discussion:
- Motion To Approve:
 - 1st: Ashley
 - 2nd: Punam
 - Vote: 5/5 Yes 0/0 No

Remember that only PTSA members may vote.

Yes: 5/5

No: 0/0

Principal Report



- Thank you for all the Teacher Appreciation love!
- Enrollment, Home Visits, & New Family Welcome Event
- Staffing Updates
 - Life Skills Hired
 - Seeking staff custodian

Meg Horn

- Teacher appreciation was amazing, and we appreciate you all.
- Enrollment is set for next year. For Round 2, you don't have to accept until May 29. There are openings in 2nd grade, and that's about it.
- Home visits - KM has been doing that for new families and has been doing them for
- May 19 from 5:00 - 6:30 in the gym. Anyone is allowed to come. Will have student ambassadors to do tours.
- Did hire a life skills teachers (Melissa Ryan is moving). Both classrooms will be on the main floor next year. Gina Raider is staying in the Star Room.
- Seeking a class custodian - otherwise completely staffed
- JV: do we know the shifts for grades? MH: Life Skills will move to the main floor and will have 2 first grade on main floor. 2nd grade is moving to Rooms 205 and 202 (tower) and third 2nd grader classroom will be in 208 (Melton). 3rd grade will be 209-211. Hope to not move in Fall 2027. We could do it a little differently for space, but for teacher retention this is how we do it
-

Committees & Coordinators



Committees	2026-2027
Gardening & Outdoor Spaces	Paige Cardamon & Jen Theibert
Hospitality & Teacher Appreciation	Lindsay Shaw & Ashley Reiff
Fundraising/ Ultimate Parent Party	Stephanie Kime & Lindsay Dodyk (ADDITIONAL SUPPORT NEEDED)
Silent Auction, Raffle	OPENINGS FALL 2026
Parent Parties	Stephanie Collier Kempfer (seeking coordinator support)
Dine to Donate	Jen Colson- Estes
Book Fair	Punam Lively & Julie Gulden
Coordinators	2026-2027
Lost & Found	Debra Foley
New Family & Community Support	Abigail Black & Chelsea Carpenter
Volunteerism	Valerie Brod
Edukits	OPENING FALL 2026
Movie Night	Julie Gulden, Melissa Warth, Tanya Couvillion & Laura Ruhl
Chit Chat	Melissa Truong Warth
Grade Parents	Jen Theibert committed taking on for Fall 2026
Spirit Wear	Tanya Couvillion
Parent Copy & Coffee	Emily Knusden committed to taking on for Fall 2026

The big need is for fundraising. If you know anyone who may be a good fit, please let us know. It can be multiple people as well.

We have some openings. Will need one for Edukits for next year. Primarily fundraising.

Committees & Coordinators

EduKits- This respective coordinator helps manage the EduKits dissemination of information via toddler and to families through various communication channels. EduKit provides custom, prepackaged school supply kits for K–8 schools, tailored to specific teacher-approved lists to simplify back-to-school shopping for families. These kits include high-quality, name-brand items and are delivered directly to the school or home, ensuring students are prepared for success at school.

Parent Parties- This respective role while there is a coordinator is support. Those helping the coordinator would assist in the execution of parent parties from seeking volunteers to host to communicating the available options for purchase and participation.

Committees & Coordinators

Silent Auction - This coordinator helps under the larger fundraising umbrella with other parent volunteers to solicit donations for the silent auction at the school's largest parent party in the 2nd semester of the year. Role includes receiving and organizing donations, setting up the auction display and more.

Teacher Raffle - This role helps execute and generate volunteers for getting tickets sold at the largest fundraising event of the year. Teacher raffles include access to potential student experiences like time with STEM, Art, and more.

Fundraising volunteers needed



CFI84 FUNDRAISING VOLUNTEER NEEDS					
	(1 lead volunteer for consult/connection to PTSA officers)				
	D2D	PARENT PARTIES	SILENT AUCTION	EVENT	TEACHER RAFFLE
TIMELINE	1 year	6-8 months	3-4 months	6 months	6 weeks
TIME	1 hr/month	3-4 hrs/month	5-8 hrs/month	5-8 hrs/month	<1 hr/week
GOAL	\$1,000	\$15,000	\$12-15k	\$20k	\$2,700
DECISION MAKING	Medium	Medium	Low	High	Low/no
VOLUNTEERS	1) set up and communicate	1) emails/outreach 2) cheddar up	1) lead 2-3) solicit local businesses 4) online donations 5) grade level baskets	1) lead 2) design 3) food 4) entertainment	1) teacher invite 2) manage spreadsheet/check RSVPs

Lindsay:

Cocktails and dinner this Saturday! Tickets are still available through Cheddar Up (please see Managebac emails). Some housekeeping items - there is *very* limited parking. If you drive, you will have to park on Penn or the Neuvo parking lot. Uber is the way to go! Stay tuned on the Community FB for details and any further questions. About 200 people have purchased tickets!

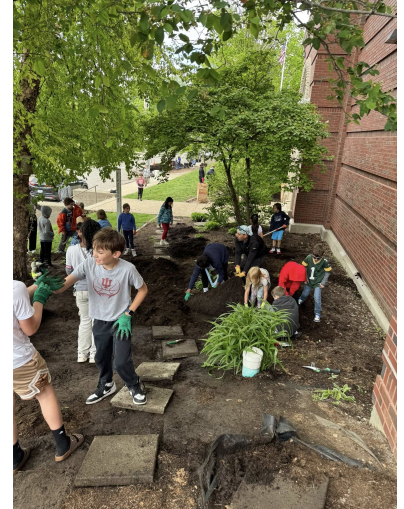
Parent parties- We have **26** amazing options for get togethers throughout the remainder of the year and summer. A preview will be sent out out via Managebac Tuesday afternoon, so take a look and get ready! Purchasing will be live at 8:00pm Tuesday evening. Tickets are non-refundable, but they are transferable if you can't make the party.

Silent auction- Opens Wednesday and is open to *anyone/everyone*. Share the link to your families and neighbors as they are sure to find a local business they already frequent or have been interested in trying. Open to all in the community! Bidding will close at 9:50pm. No one is carrying anything home, Kelly and the team will create a set pick up time the following week. Really proud of how the Broad Ripple community is supporting us, and we will have a digital support book that we will be able to reference those vendors afterward. Let's get out and support them, as they support us!

If anyone needs financial assistance to attend, please reach out to Meg Horn

privately. **We want everyone to be able to attend and participate!**

Gardening Day - Thank you!



Paige Cardamon



Outdoor Committee 2026-2027 Budget Concerns



- Re-seed lawn (in Fall)- Matt Green (Blue Duck)- get quote ~August and begin seeding in September 2026
- Purchase sprinklers to support re-seed
- Boxwoods replacement along parking lot (~\$1,500 labor removal/plant)?
- Fall Garden Day/Clean up
 - Planting bulbs, boxwoods?, splitting, propagation
- Summer meet up
 - Power wash picnic tables
 - New stumps for outdoor learning area near Ms. Maple

Paige Cardamon

- Meeting with Blue Duck for reseeding the grass, and we will also need to purchase a few sprinklers to support that.
- The boxwoods by the parking lot are dead, and we received a quote for \$1,500 for labor and not including plants.
 - Reach out if you know someone who can give us a quote on this.
- We are planning on meeting in the summer to power wash picnic tables and find new stumps.

Teacher Appreciation Week (May 4th- 8th)



Thank you to all the Volunteers who helped out throughout the week! Everything you did made the week very special for the teachers!

Budget

- Sweet Greens \$695
- Starbucks GC \$225

DECORATIONS

- o Thanks to Chelsea Carpenter for the cutest signs!

CHALK THE WALK

- o Had a great turn out and will save chalk for next year! So glad the rain held off until Tuesday!

SNACK CART

- o Thanks for filling the Amazon Wishlist!

SWEET GREENS

- o Everyone seemed to enjoy the Salads

POPCORN

- o Found out we need to order more popcorn for next year



Lindsay Shaw



End-of-the Year Teacher & Staff Gift Collection



- Collection goes to a general “pot” and divided up evenly amongst all staff!
- Great way to show appreciation to ALL staff.
- As always, giving is optional and any amount is appreciated!

[Staff gift collection](#)

Please contribute by May 19th

Events & Volunteer Opportunities

MANY upcoming opportunities to support our school and kids!

- Field Day- Friday May 15th
- New Family Night- Tuesday May 19th
 - Coordinators are still looking for volunteers to help with:
 - Event set-up
 - Handing out spirit wear
 - Serving pizza during the event
 - Please sign up via SignUpGenius or contact Abby Black with any questions
- Last Day of School- Thursday May 21st

Please make sure you complete the new IPS Volunteer form and complete a background check. The volunteer form/ background check needs to be done annually.

Interested in getting text updates? Text "CFI84" to 844-403-1950



VOLUNTEER



Plenty of volunteer opportunities for May. Please use the QR Code to see volunteer opportunities.

Any Other Topics?



- Discussion: Any new business to discuss?
 - Crossing Guards/ Pedestrian Crosswalks Safety Reminder

- If Raised, Motion To Discuss:

Kindly please say your name allowed for the minutes record, virtual attendees please vote via the chat/ comments section

- 1st.
- 2nd.
- Vote:



Scan to pay dues.

Remember that only PTSA members may vote.

No new business to discuss.

Motion to Adjourn



•Discussion:

•Motion To Approve:

- 1st:
- 2nd:
- Vote: Yes 0 No

Anonymous Feedback:



Remember that only PTSA members may vote.

Yes:

No: